

From: Finnegan, Melissa (MDH)
To: Leah.Montgomery@house.mn
Cc: [Pollock, Dan \(MDH\)](#)
Subject: Answers to your questions
Date: Monday, October 5, 2015 10:24:00 AM

Hi Leah,

In response to the questions you asked me a while ago:

Positive Alternatives and Family Planning Special Project grantees are determined by a competitive grant application process and review. Every awarded organization must enter into a grant contract with the state which incorporates a work plan and a budget. Changes to the work plan or budget require prior approval from the programs grants manager. The Positive Alternatives and Family Planning Special Project grant managers responsibilities include technical assistance and grant oversight to their respective grantees through review of progress reports and invoices, phone consultation and site visits.

In addition, based on the Office of Grants Management (Minnesota Department of Administration) policy on grant monitoring, all non-profit grantees that receive more than \$50,000 are required to have at least one grantee monitoring visit per grant period. During this visit topics such as compliance with program requirements, meeting the grant's goals, program outcomes, grantee policies and procedures, grant governance, any grantee issues in completing work plan, and training and technical assistance needs are addressed. MDH Policy also requires that a financial reconciliation of grantee's expenditures occur at least once during the grant period on grants over \$50,000. This financial reconciliation includes examination of grantee's financial records that supports their submitted invoice, such purchase orders, invoices, canceled checks, bank statements, and time studies etc., to ensure that program funds are being managed in compliance with state and federal laws, regulations, and provisions governing terms of their grant agreements.

Information on Positive Alternatives Program can be found at:

<http://www.health.state.mn.us/divs/cfh/program/paa/index.cfm>

Information on the Family Planning Special Projects Program can be found at:

<http://www.health.state.mn.us/divs/cfh/program/familyplanning/index.cfm>

Still working on who regulates ultrasounds. It's not Labor & Industry.

Thanks!

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